

隆雪家具公会简报



Front seats start from left: Cindy Kong, Alfred Yow, Khoo Yeow Chong, Matthew Law, Dato Eric Lee, Richard Ko, Lim Kean Beng, Kendy Koay. Middle start from left: Jason Koh, Dato Ang, Ong Fok Tick, Sunny Ter, Chairman-Richard Wong, Dato Peter Ng, Anson Go, Daniel Hu. Last rows start from left: David Cheong, Alan Teo, Ryan Lee, Frank Wong, Ruvin Wong, Chow Fook Kong, Dato Soo Kai Chee.



KSFA COO Madam Wong Yuan Choon presented a memento to Dato Eric Lee. 营运总监黄婉君赠送纪念品给卸任会长 拿督李光森。

The Kuala Lumpur and Selangor Furniture Association (KSFA) held the Annual General Meeting and the 32nd Council of Committee Member Election on 23rd April 2021.

Dato' Eric Lee has served as the KSFA President for the past 6 years and is about to step down. He respectfully conveys with heartfelt gratitude for all members kind support in the past and wished the new council to steer the association towards even more positive changes in time to come.

隆雪家具公会于4月23日，在商会会所三楼南隆友礼堂举行2021年度常年会员大会暨第三十二届理事会选举。

由于隆雪家具公会曾经因进行两会合并，因此拿督李光森担任了6年会长，他在卸任前感谢会员的支持，并祝福新届理事会在新会长的带领下能够齐心协力，克服难题，继续为行业和公会共创佳绩。

本会在常年会员大会当天顺利投选出25名新理事。同时也在4月30日（周五）进行第三十二届理事会复选，为新届理事会成员选出要职。

隆雪家具公会新任会长由刘建祥以大热姿态票选而出！这场由投票议决胜负的复选，最后在理事会成员慎重的考虑后，选出心目中最理想的成员担任理事会8个要职。

新任会长刘建祥在上任时发言表示感谢新届理事成员的支持，他希望在任期间能和理事们同策同力，顺利完成多项目标，首先他表示家具城的购地计划必须尽快完成，以及培养家具行业的新血，他计划能成立青年团，同时通过各种活动加强与会员之间的凝聚力。

最后，刘建祥会长希望加强本地家具内销市场的发展，未来将以本地市场为导向协助因为疫情而受到打击的家具业者快速复苏，规划更多适合本地业者的方案来提高本地市场的竞争力。



The new president of KSFA, Mr Matthew Law Kian Siong

KSFA successfully voted for 25 new committee members on April 23. At the same time, the election of Office Bearers was held on 30th April to elect the President and 8 important positions on the board.

The new KSFA President Mr Matthew Law Kian Siong in his opening speech mentioned will be continue uphold the vision of 595 and complete each project with new board. He would like to speed up the accomplishment of the Furniture City project. Secondly, he wished to set up a Youth Group to nurture outstanding young entrepreneurs through a philosophy of lifetime learning and good ethics. At the same time through the association various activities to encourage strong fellowship in the furniture industry.

Lastly, President reiterated that he hopes to strengthen the development of the local furniture market. In the future, we need to plan more scheme for the local furniture industry that has been hit by the epidemic to recover quickly and enhance competitiveness.

吉隆坡暨雪蘭莪家具公會第 32 屆 理 事 會 (2021/2023)
KUALA LUMPUR AND SELANGOR FURNITURE ASSOCIATION (KSFA)
32nd COUNCIL OF COMMITTEES (2021 / 2023)



PRESIDENT
MATTHEW LAW KIAN SIONG
刘建祥 会长
JEMARAMAS JAYA S/B



DEPUTY PRESIDENT
ALFRED YOW SONG VOOI
丘尚卫 署理会长
A&A CHESTERFIELD SB



1ST VICE PRESIDENT
ONG FOK TICK
王福德
第一副会长
CROWN FURN.
MNFR. SB



2ND VICE PRESIDENT
SUNNY TER SOON PENG
戴春平 第二副会长
TAWEI (M) SDN BHD



3RD VICE PRESIDENT
DATO' PETER NG CHEE KEONG
拿督吴志强
第三副会长
LUZINI (M) SDN BHD



SECRETARY GENERAL
CINDY KONG KIM TAI
江金蒂 秘书长
MLFD GROUP SB



DEPUTY SEC GEN
ANSON GO CHEE YUEN
吴志远 副秘书长
AURORA HAUS SB



TREASURER
KENDY KOAY BOON CHONG
郭文章 财政
C SON OFFICE
FURNITURE SB



DEPUTY TREASURER
RANE LAI SHAU TSIN
黎少晶 副财政
INNHOMES DESIGN SB



EXECUTIVE COMMITTEE
DANIEL HU TIAN SUM
胡天顺 常务理事
HUTS FURNITURE SB



EXECUTIVE COMMITTEE
FRANK WONG KAH FEI
王家辉 常务理事
MORE DESIGN RETAIL SB



COMMITTEE MEMBER
LIM KEAN BENG
林建明 理事
EUKENCO
FURNITURE
TRADING SB



COMMITTEE MEMBER
KHOO YEOW CHONG
邱曜仲 理事
DYNAMIC
FURNITURE S/B



COMMITTEE MEMBER
DATO' ANG KUI HWA
拿督洪桂花 理事
JASHEN INTERIOR
DESIGN SB



COMMITTEE MEMBER
DAVID CHEONG CHAN LEONG
张盛量 理事
EURO CHAIRS
MANUFACTURER (M) SB



COMMITTEE MEMBER
ALAN TEO SHIEW HON
张晓峰 理事
SENI DAYA WOODS
IND. (M) SB



COMMITTEE MEMBER
DATO' SOO KAI CHEE
拿督苏启志 理事
IFFI DESIGN SB



COMMITTEE MEMBER
CHOW FOOK KONG
周福光 理事
VISION FOAM
INDUSTRIES SB



COMMITTEE MEMBER
PETER YAP WEI HIN
叶维兴 理事
PUREFOAM
MANUFACTURING SB



COMMITTEE MEMBER
RUVIN WONG RU YIN
黄汝英 理事
VCS INTERIOR
SDN BHD



COMMITTEE MEMBER
RYAN LEE HONG XIANG
李鸿翔 理事
REZTEC GROUP SB



COMMITTEE MEMBER
JASON KOH CHIA SERN
许家诚 理事
KINTEX (KL) SB



COMMITTEE MEMBER
ERIC WONG WEE SENG
黄渭生 理事
PERABOT V SENG
JAYA SB

吉隆坡暨雪蘭莪家具公會第 32 屆 理 事 會 (2021/2023)
KUALA LUMPUR AND SELANGOR FURNITURE ASSOCIATION (KSFA)
32nd COUNCIL OF COMMITTEES (2021 / 2023)

荣誉会长 Honorary President



HONORARY
PRESIDENT

GOH CHOON HONG
吴春煌 荣誉会长
HEAP HENG LEONG
SDN BHD



HONORARY
PRESIDENT

RICHARD KO LIANG
JOO
许焯裕
荣誉会长
IB SOFA SDN BHD



HONORARY PRESIDENT

DATO' ERIC LEE KONG
SIM
拿督李光森
荣誉会长
LSK MATTRESSWORLD
SDN BHD

顾问 ADVISOR



ADVISOR

ONG KIAN SEK
王建设
FIORI (M) SDN BHD



ADVISOR

WONG THIAN CHOY
黄天才
NOVEL FURN. SB



ADVISOR

ALBERT KHOO
邱爱博
BRIBEN RESOURCES SB



ADVISOR

LIM KEAN BENG
林建明
EUKENCO FURNITURE
TRADING SB



ADVISOR

CHUA CHUN CHAI
蔡春才
HUP CHONG FURN SB



ADVISOR

JP NG TIAN POH
黄天保局绅
SYKT PETALING CORP SB



ADVISOR

SOON YIT SIANG
孙一翔
G-ORIENT ENT. SB

Program Imunisasi Industri Covid-19

Kerjasama Awam-Swasta

公私合作工业免疫计划

简称 PIKAS

冠病疫苗特别供应委员会 (JKJAV) 已同意在全国冠病疫苗接种计划 (PICK) 下启动第 4 阶段, 也称作《政府与私人界工业领域冠病疫苗接种合作计划》(PIKAS), 盼能加速疫苗接种并尽快实现群体免疫。

PIKAS 是特设给制造业员工的接种疫苗计划, 由政府与工业领域合作。

在登记 PIKAS 计划之前, 所有愿意接种疫苗的员工(外劳和本地)也必须在 MySejahtera 应用程序上进行注册。

The JKJAV has agreed to launch Phase 4 or known as Program Imunisasi Industri Covid-19 Kerjasama Awam-Swasta (PIKAS) under the National Immunisation Programme (PICK) to accelerate the immunisation and achieve herd immunity as soon as possible.

PIKAS is public-private partnership aimed at employees under the manufacturing sector.

All employees (foreign and local workers) willing to be vaccinated are also required to register at the mySejahtera APP prior to the registration of the PIKAS initiative.

This voluntary programme has a minimum requirement of 1,000 employees for an on-site vaccination where companies unable to provide the minimum amount of workers are able to combine with other companies within the same locality. Interstate travel for PIKAS is not allowed.

有关PIKAS的常见问题(FAQ)

1. 什么是PIKAS?

“政府与私人界在工业领域冠病疫苗接种合作计划”(PIKAS)由科学、工艺与革新部(MOSTI)和卫生部(MOH)共同主持的冠病疫苗特别委员会(JKJAV)批准通过, 并将在国家冠病免疫计划(PICK)的第四阶段(Phase 4)下展开, 以加速全民接种速度, 尽快达成全体免疫的最终目标。

贸工部在PIKAS计划下主要负责和制造业领域的协调任务, 其他部门则负责个别管辖范畴内的疫苗接种协调工作。

这项政府与私人合作计划的目的是, 协助政府加速全民接种, 减少感染率和保障经济生产力, 以促进我国的经济复苏。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

2. 如何申请和注册PIKAS?

有意参与PIKAS计划的企业, 可从贸工部网站下载申请表, 并交由本身企业所属的工商团体, 提呈至 vaccine4industry@miti.gov.my。

3. 我的公司什么时候可以开始注册? 有截止期限吗?

可从2021年6月13日开始注册PIKAS。有意参与的企业需先细读常见问题(FAQ)和相关条款, 这些资讯可从贸工部网站获取。

企业需确保员工先在吾安手机应用程序(MySejahtera)注册。

PIKAS的注册没有截止期限。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

4. 什么企业可以在PIKAS注册?

制造业企业可注册PIKAS。农业、建筑、种植和零售领域可通过以下相关部门申请:

农业 - 农业部 (MAFI)
建筑 - 工部局 (KOR)
种植 - 种植及原产业部 (MPPIC)
零售 - 国内贸易及消费事务部 (KPDNHEP)

5. 疫苗是免费的吗?

是的, 马来西亚卫生部为疫苗接种中心提供的疫苗都是免费的。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

6. PIKAS计划如何具体执行?

PIKAS的执行分成两种模式, 第一种模式 (Model 1) 是安排员工到疫苗接种中心 (PPV), 第二种模式 (Model 2) 是企业在工作地点或厂房范围内安排合适的接种场地, 并获得批准和确认。

7. 雇主和雇员参与PIKAS计划是强制性的吗?

参与PIKAS计划是自愿性质。雇主和雇员被鼓励参与PIKAS, 以加速我国的疫苗接种速度。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

8. 企业可以安排员工家属参与该计划下的接种吗?

不可。该计划只惠及参与企业的雇员, 不包括其家属成员。

9. 如果申请被批准, 企业和雇员如何获得通知?

员工接种日期和地点将通过MySejahtera程式和SMS信息通知。参与计划的企业代表将通过电邮获得通知。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

10. 我早前已通过MySejahtera程式参加国家冠病免疫计划(PICK), 如果我现在申请参与PIKAS, 会有什么影响?

任何参与PIKAS计划的雇员, 必须先通过MySejahtera程式参加国家冠病免疫计划(PICK)。

参与PIKAS的雇员, 将通过MySejahtera程式获得疫苗接种日期和地点的预约信息。

如员工已获得PICK计划下的疫苗接种预约, AZ疫苗接种特别预约或其他接种计划, 将不会在PIKAS计划下收到新的接种预约。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

11. 我已登记参加政府组织的疫苗接种计划, 这会影响到我参与PIKAS吗?

政府确保参与任何接种计划的民众皆可获得疫苗接种的机会。

12. 如果接到PIKAS的接种预约, 我可以更改日期吗?

民众被鼓励依照MySejahtera程式的接种通知准时赴约, 如有合理原因无法赴约, 可致电1800888828给卫生部更换接种日期, 须注意的是, 只能更换一次。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

13. 我可以特别要求接种的疫苗种类吗?

施打疫苗种类, 视JKJAV和疫苗接种中心的地點而定。民众需依照接种通知准时赴约, 在疫苗接种中心完成登记程序后, 有权利拒绝接受施打的疫苗种类。

需注意的是, 民众最多只有两次拒绝施打疫苗种类的机会, 之后将在MySejahtera系统中移除名字。如还要再获得接种机会, 只能重新注册。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

14. 如有更多问题, 可以咨询谁?

可电邮 vaccine4industry@miti.gov.my 或拨打贸工部热线 03-62071193 / 03-62071194。贸工部呼叫中心的工作时间是周一至周五, 上午9点至下午5点。

15. 谁可以参与PIKAS的第一种执行模式 (Model 1)?

任何有意愿载送员工到工作地点附近的疫苗接种中心 (PPV) 的企业皆可参与。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

16. 如果员工已注册PIKAS, 但在完成接种前离职, 企业是否要负担员工接下来的疫苗接种行政开销?

企业必须负担员工在PIKAS计划下接种员工的所有行政开销, 员工也会被鼓励参与完整的接种程序。

17. 参与PIKAS计划的企业需负担员工在接种过程中的行政开销, 企业可否从员工薪水扣除相关开销?

企业必须负担所有接种员工的行政开销成本, 员工不必承担任何接种的开销。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

18. 如果在接种日的员工人数少于注册的员工人数, 该怎么办?

企业付给疫苗接种中心 (PPV) 操作的费用, 需依据双方的合同行事。当企业接获疫苗接种的日期通知, 疫苗接种中心的操作方将安排相关的程序和准备足够的疫苗接种人数。

企业有责任确保所有注册员工准时赴约接种, 如有员工缺席可安排另一名已注册在另一天接种的员工代替。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

19. 企业可以选择本身的设施作为疫苗接种中心吗?

可以, 但有关设施和地点需通过科学、工艺及革新部 (MOSTI) 的冠病疫苗特别工作队 (CITF) 的鉴定和批准。

一家企业, 或连同多家企业, 必须有至少1000名员工以便在指定设施内设立现场 (on-site) 的疫苗接种中心。

20. 现场 (on-site) 的接种场地有什么条件?

- 至少1000名员工注册疫苗接种
- 多家企业可联合一起以凑足1000名员工在同一现场接种。
- 同一企业员工在不同州属的员工, 不能在同一现场接种, 因为不允许跨州移动。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

21. 在现场 (on-site) 接种场地, 如果接种人数少于注册人数, 那些多出来的疫苗怎么处理?

运到接种中心的疫苗数量是严格根据注册人数而定, 如接种人数少于注册人数, 企业可安排隔天接种的员工来顶替。

22. 设立现场的疫苗接种中心 (PPV on-site) 有什么标准?

- 一天可容纳1000人
- 有足够空间可设立5个部分, 那就是

1. Screening (扫瞄)
2. Registration (登记)
3. Consultation (咨询)

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

23. 企业的负责人 (PIC) 如接获电邮通知, 指企业已被批准定为PIKAS现场的疫苗接种中心, 接下来该怎样安排?

当企业接获接种的日期时, 需安排:

- 确认企业将参与PIKAS并指定的操作方接洽。
- 企业和操作方签订合约和协议, 在第一个接种日之前需完成。
- 在接种日期至少5个工作日之前, 企业需缴交所有费用予操作方。
- 为接种员工安排到现场的必要交通和后勤。

林万隆 Lee Wei Hong 国际贸易及工业部副部长

有关PIKAS的常见问题(FAQ)

24. 第一种模式 (Model 1) 和第二种模式 (Model 2) 的执行成本?

在PIKAS计划下, 政府提供免费疫苗, 以下为每一名接种员工的行政开销和成本:

No.	事项	疫苗接种中心 (PPV)	现场接种中心 (On-Site)
1	疫苗	免费	免费
2	给ProtectHealth的行政开销	RM15	RM15
3	场地开销	RM30	视现场的范围大小, 设施安排而定
总数	(每一支疫苗予每一名员工)	RM45	RM15 + 现场接种中心的准备成本

林万隆 Lee Wei Hong 国际贸易及工业部副部长

STEP 1: Register at Mysejahtera apps
STEP 2: Download PIKAS Form :
<https://www.miti.gov.my/redir/pikas/registrationform.html>
STEP 3: Email the form to:
vaccine4industry@miti.gov.my
PIKAS INFO:
<https://www.miti.gov.my/redir/pikas/pikas.html>

THE WORKERS' MINIMUM STANDARDS OF HOUSING AND AMENITIES – ACT 446 (AMENDMENT) 2019 《2019年工人最低标准住宿和便利设施（修正案）第446法令》

- ❖ Ministry of Human Resources announced earlier that the "Workers' Minimum Standards Housing and Amenities Act 446 (Amendment) 2019", which was amended in 2019. The amendment bill has been fully effective on 1st September 2020 and is implementing by the Department of Labour of Peninsular Malaysia (JTKSM) to ensure that all employers comply with the provision of the law. This includes employers must provide minimum standards of living room, housing and basic facilities for employees, as well as safety and hygiene elements.
- ❖ The obligations under the Amended Act and the repercussions that may follow for non-compliance as following:
 - 1) Employers or centralized accommodation providers shall obtain a **Certificate for Accommodation** from the Labour Department of Peninsular Malaysia (JTKSM). And the JTKSM Headquarters and State Labour Department (JTK) have also implemented comprehensive enforcement to ensure employers complied with Act 446. An employer who contravenes this section commits an offence and shall on conviction, be liable to a fine not exceeding RM50,000. A centralized accommodation provider who contravenes subsection (1) commits an offence and shall, on conviction, be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding 1 year or to both.
 - 2) An employer is required to inform the JTK of such accommodation occupied by his employee within 30 days from the date an employee occupies the accommodation. Failing to do so is an offence and the employer shall, on conviction, be liable to a fine not exceeding RM10,000.
 - 3) Employers are allowed to collect from an employee rental charges for the accommodation provided by the employer or any centralized accommodation provider. The maximum rental charge is RM100 per employee.



- ❖ 人力资源部早前宣布2019年修正的《2019年工人最低标准住宿和便利设施（修正案）第446法令》，于2020年9月1日起生效，范围扩大至所有领域。该法案用于西马半岛及纳闽联邦直辖区，并由马来西亚半岛劳工部（JTKSM）致力行以确保所有雇主均遵守该法律规定。这包括雇主须提供符合最低标准的员工起居室、房屋和基本设施。
- ❖ 简略说明该修正法令规定的一些义务以及违例的后果：
 - 1) 为了在工作场所提供员工住宿，雇主或集中式住房提供者应从马来西亚半岛劳工部（JTKSM）获得住宿证明。马亚半岛劳工部总部（JTKSM）和州劳工部（JTK）也已实施全面执法，以确保雇主遵守第446法令。雇主若触犯此条文属违法，一旦罪成可被罚款不超过5万令吉。集中式住宿负责人触犯此条文也属违法，一旦罪成可被罚款不超过5万令吉或监禁不超过1年或两者兼施。
 - 2) 雇主必须在员工开始入住其住所的30天内，需通知劳工部。雇主触犯此条文即属违法，一旦罪成可被罚款不超过一万令吉。
 - 3) 由雇主或任何集中式住宿提供者提供的住宿，雇主可向员工征收最多RM100的租金。

The above amendment act 446 currently provided under the guidelines issued by the Department of Labour of Peninsular Malaysia include among others. For more details, kindly refer to http://www.federalgazette.agc.gov.my/output/pua_20200828_PUA%20250.pdf

THE WORKERS' MINIMUM STANDARDS OF HOUSING AND AMENITIES - ACT 446 (AMENDMENT) 2019

《2019年工人最低标准住宿和便利设施（修正案）第446法令》

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临时宿舍的建筑许可证 (有效期 2021-2023)



OSC 3 Plus Online

Pilihan Negeri

Selangor

Pihak Berkuasa Tempatan (PBT)

Sila pilih Negeri dahulu

Hantar

每个建筑类型所需的申请文件及申请步骤，需根据有关当局的要求。请查询 OSC3Plus Online 链接查询。

由于业界一直诉求没有足够时间为员工准备符合规定的住宿，马来西亚房屋及地方政府准备了一份临时充当员工宿舍的建筑许可证指南。

该计划的有效期为 3 年，从2021年起至 2023年。

根据指南，雇主可以为以下 六种建筑类型来申请该临时准证：

- a) 在现有住宅区的员工住宿
- b) 在现有住宅区的员工宿舍
- c) 在现有店屋单位的员工住宿
- d) 在办公商店或现有商业地段的员工住宿或宿舍
- e) 在现有工业地段的员工住宿或宿舍
- f) 在建筑地盘的员工宿舍

Temporary Permit for Buildings (effective from 2021-2023)

Application can be done at 申请者可以通过此链接提交申请
<https://osc3plus.kpkt.gov.my/>

Further enquires kindly contact 欲知更多详情，请联系
PLAN Malaysia at 03- 8091 0159 or 03-8091 0000.

As a response to the common complains of the industry of not having enough time to prepare the required accommodation for their workers, the Ministry of Housing and Local Government (KPKT) has prepared a Guideline for Obtaining a Temporary Permit for Buildings as Workers Accommodation.

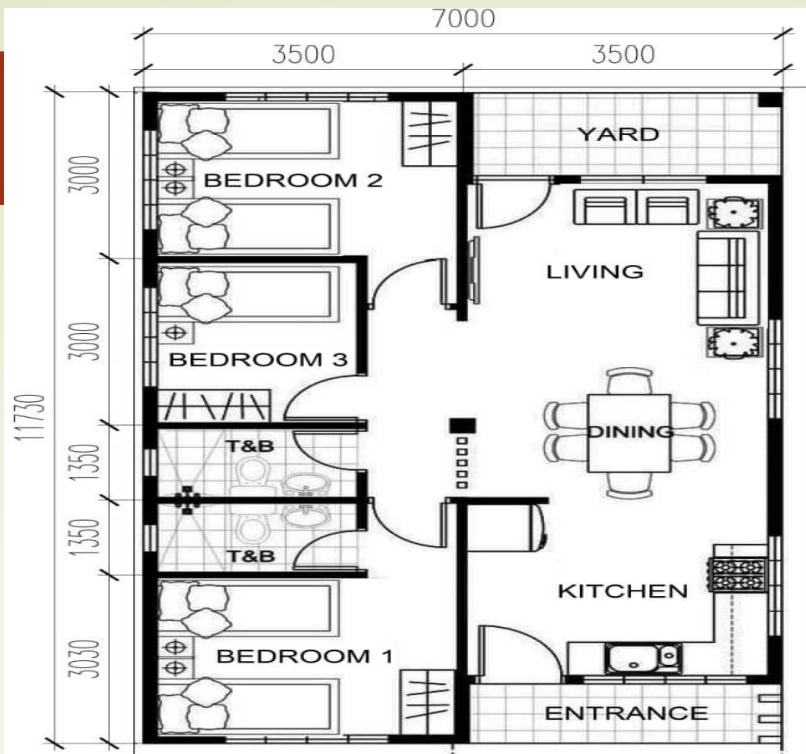
The plan will be in effect for 3 years only from 2021 -2023.

Under this Guideline, there are 6 alternatives where employers are able to apply for a temporary permit which are:

- a) Workers accommodation at existing residential area
- b) Workers hostel at existing residential area
- c) Workers accommodation at existing shop-lot units
- d) Workers accommodation or hostel at office shop or existing business plot
- e) Workers accommodation or hostel at existing industrial plot
- f) Workers hostel at construction sites

The documentation requirements of each alternatives alongside its respective application process can be accessed through **OSC3Plus Online**.

(A) STANDARD SIZE APARTMENT



Example:

Maximum number of employees for apartment ordinary size 800sf = 6 Employees Only.

Ratio of One bathroom & Toilet: 6 Employees

Rooms	Size	Maximum Capacity
1	3.03 m x 3.5 m = 10.6 m ²	10.6 m ² / 3.6 m ² = 2 Employees
2	3.5 m x 3 m = 10.5 m ²	10.5 m ² / 3.6 m ² = 2 Employees
3	3 m x 2.7 m = 8.1 m ²	8.1 m ² / 3.6 m ² = 2 Employees

(B) DORMITORY - MINIMUM REQUIREMENTS



Sleeping space:
Not less than 3 square meters per person



Toilets:

- Ratio of 15 workers: 1 toilet
- Cannot be shared different gender workers



Dinning Area



Washing area



ILLUSTRATIONS – EMPLOYEE’S ROOM LAYOUT

(A) Size of bedroom for Non-dormitory Concept:

- 3.6sq meter per employee.
- Example: 14.4 sq. m (4.8 m x 3 m) can accommodate a maximum of 4 employees.

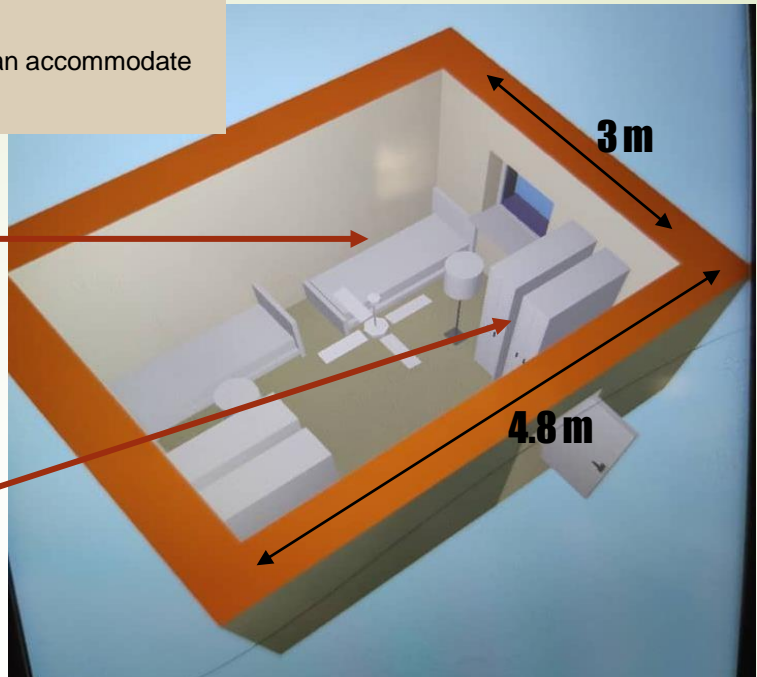
BED:

Not less than 1.7 m² with mattresses not less than 4 inches thick, pillow and blanket. If a bunk bed, space between the bed is not less than 0.7 meters.

Closet :

Locked for secure storage of employee's valuables including passport.

Dimension-not less than 0.35 m length x 0.35 m width x 0.9 m high



(B) Size of sleeping area for Dormitory Concept:

- 3 sq. meter per employee
- Example: 48 sq. m can accommodate a maximum of 16 employees (48sq.m/3sq.m)



BED:

Not less than 1.7 m² with mattresses not less than 4 inches in thick, pillow and blanket. If a bunk bed, space between the bed is not less than 0.7 meters.

Closet:

Locked for secure storage of employee's valuables including passport accessible by employees at any time.

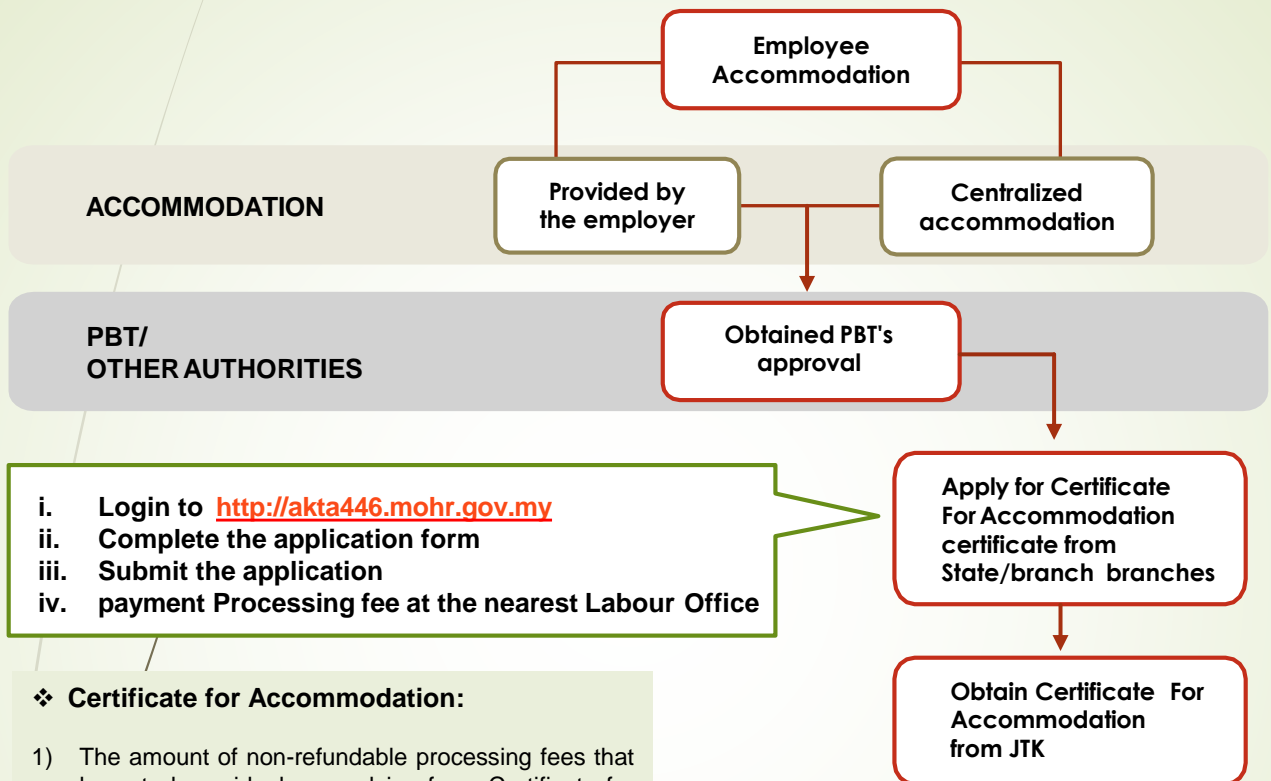
Dimension-not less than 0.35 m length x 0.35 m width x 0.9 m high.

THE WORKERS' MINIMUM STANDARDS OF HOUSING AND

AMENITIES – ACT 446 (AMENDMENT) 2019

《2019年工人最低标准住宿和便利设施（修正案）第446法令》

APPLICATION PROCESS FOR CERTIFICATE FOR ACCOMMODATION BY EMPLOYER / CENTRALIZED ACCOMMODATION PROVIDER



- Login to <http://akta446.mohr.gov.my>
- Complete the application form
- Submit the application
- payment Processing fee at the nearest Labour Office

❖ Certificate for Accommodation:

- 1) The amount of non-refundable processing fees that have to be paid when applying for a Certificate for Accommodation, depending on the number of employees in the accommodation provided.
- 2) The processing fees are RM100 for an application for a Certificate for Accommodation for each accommodation housing not more than 10 employees, and RM300 for each housing more than 10 employees.
- 3) While for each centralised accommodation housing not more than 500 employees, the processing fees for each application for such a certificate is RM2,000. The processing fee is RM5,000 if the centralised accommodation houses more than 500 employees.
- 4) For employers who have yet to apply for the certificate of accommodation to immediately do so via online at <http://akta446.mohr.gov.my>

❖ 住宿证明：

- 1) 申请住宿证明时必须支付的不可退还手续费的金额，具体取决于所提供住宿场所的员工人数。
- 2) 申请最多容纳10名雇员的住宿的居留证的手续费为100令吉，申请容纳10名雇员以上的居所的手续费为300令吉。
- 3) 对于每间不超过500名员工的集中式住房，每次申请该证书的手续费为2,000令吉。如果集中式住所可容纳500多名员工，则处理费为RM5,000。
- 4) 尚未申请住宿证明的雇主，可通过在线 <http://akta446.mohr.gov.my> 进行申请。

有关第446法案以及该部门管辖范围内其他法规的查询和建议，雇主可以致电：
03-8886 5192 / 03-8886 2409 / 03-8886 2352 / 03-8888 9111或附近的任何劳工办公室与劳动部和JTKSM联系。

For any enquiries and advice on Act 446 and others within the department's jurisdiction, employers can contact the ministry and JTKSM at 03-8886 5192 / 03-8886 2409 / 03- 8886 2352 / 03-8888 9111or any Labour offices nearby